

How **dasl** can support you?

There are a number of ways that the Direct Payments Support Service at **dasl** can advise and support you through the direct payments process.

If you are unsure you want to choose a direct payment we can provide advice and information to help you make the right choice for you. If you have decided you want a direct payment your social worker will make a referral to us.

1

We will meet with you to support you in setting up and managing your direct payment. This will include: completing a Direct Payment Agreement, discussing options for managing the direct payment money, being an employer, finding a Personal Assistant and how the council or CCG will monitor your direct payment.

2

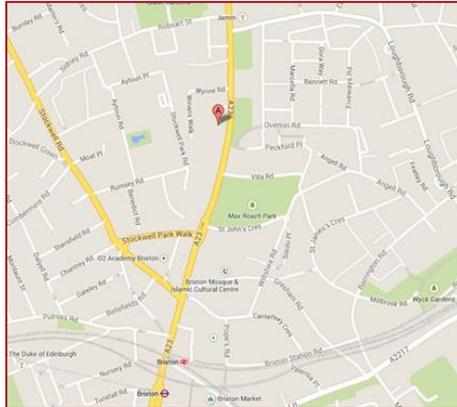
If you do not already know someone who can be your Personal Assistant we can support you to find a suitable person. We can help you write a job description and person specification detailing the tasks involved in the role and the kind of person you are looking for. We can place a job advert on several job search sites and advise you of other suitable places to advertise. We can help you to arrange interviews. Once you have chosen someone and offered them the job we can request references on your behalf, support you to get a DBS check and provide a contract of employment.

3

Once your direct payment is up and running we are available by phone or email to answer any questions you may have. If you need more detailed support, you can arrange an appointment to meet us either at our office in Brixton or your own home.

The Direct Payments Support Service is available between 9am and 5pm, Monday to Friday. Our experienced and helpful staff will give you the support you need to make direct payments work for you.

If you are coming to see us, our address is: **“we are 336”, 336 Brixton Road, London, SW9 7AA**



Phone: 020 7501 8960

Email: direct.payments@disabilitylambeth.org.uk

Website: www.disabilitylambeth.org.uk

When the office is closed you can leave a message on our voicemail. If you leave a message we will call you back as soon as we can.

Your Direct Payments Worker is: _____

You can contact them directly on: 020 7501 _____

You can email them:

_____@disabilitylambeth.org.uk

